



## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

FOR THE FOUR MONTH PERIOD 1 OCTOBER 2024 - 31 JANUARY 2025

This Forward Plan sets out the details of the key decisions which the Cabinet, individual Cabinet Members or Officers expect to take during the next four month period. The Plan is rolled forward every month and is available to the public at least 28 days before the beginning of each month.

A Key Decision is defined in the Council's Constitution as:

1. any Executive decision that is not in the Annual Revenue Budget and Capital Programme approved by the Council and which requires a gross budget expenditure, saving or virement of more than £100,000 or more than 2% of a Departmental budget, whichever is the greater;
2. any Executive decision where the outcome will have a significant impact on a significant number of people living or working in two or more Wards

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each Key Decision, within the time period indicated.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a Key Decision may not be taken, unless:

- it is published in the Forward Plan;
- 5 clear days have lapsed since the publication of the Forward Plan; and
- if the decision is to be taken at a meeting of the Cabinet, 5 clear days notice of the meeting has been given.

The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in the Forward Plan in accordance with Rule 26 (General Exception) and Rule 28 (Special Urgency) of the Access to Information Procedure Rules.

Copies of the following documents may be inspected at the Town Hall, Oriel Road, Bootle L20 7AE or accessed from the Council's website: [www.sefton.gov.uk](http://www.sefton.gov.uk)

- Council Constitution
- Forward Plan
- Reports on the Key Decisions to be taken
- Other documents relating to the proposed decision may be submitted to the decision making meeting and these too will be made available by the contact officer named in the Plan
- The minutes for each Key Decision, which will normally be published within 5 working days after having been made

Some reports to be considered by the Cabinet/Council may contain exempt information and will not be made available to the public. The specific reasons (Paragraph No(s)) why such reports are exempt are detailed in the Plan and the Paragraph No(s) and descriptions are set out below:-

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1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime
8. Information falling within paragraph 3 above is not exempt information by virtue of that paragraph if it is required to be registered under—
  - (a) the Companies Act 1985;
  - (b) the Friendly Societies Act 1974;
  - (c) the Friendly Societies Act 1992;
  - (d) the Industrial and Provident Societies Acts 1965 to 1978;
  - (e) the Building Societies Act 1986; or
  - (f) the Charities Act 1993.
9. Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992
10. Information which—
  - (a) falls within any of paragraphs 1 to 7 above; and
  - (b) is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Members of the public are welcome to attend meetings of the Cabinet and Council which are held at the Town Hall, Oriel Road, Bootle or the Town Hall, Lord Street, Southport. The dates and times of the meetings are published on [www.sefton.gov.uk](http://www.sefton.gov.uk) or you may contact the Democratic Services Section on telephone number 0151 934 2068.

**NOTE:**

*For ease of identification, items listed within the document for the first time will appear shaded.*

**Phil Porter**  
**Chief Executive**

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### FORWARD PLAN INDEX OF ITEMS

Item Heading	Officer Contact
Maritime Corridor Scheme Phase 1 - Receipt of Capital Funding	Andrew Dunsmore andrew.dunsmore@sefton.gov.uk Tel: 0151 934 2766
Biodiversity Net Gain, Responsible Body Application	Rachael Rhodes rachael.rhodes@eas.sefton.gov.uk Tel: 0151 934 4963
Procurement of Temporary Accommodation	Allan Glennon allan.glennon@sefton.gov.uk
Approval of Sandway Homes Phase 1A Business Plan	Lee Payne lee.payne@sefton.gov.uk Tel: 0151 934 4842, Suzanne Blundell Suzanne.Blundell@sefton.gov.uk
Eastbank (Enterprise Arcade) Business Case	Stephen Watson stephen.watson@sefton.gov.uk
Member Responsible for Housing Landlord Complaints	Suzanne Blundell Suzanne.Blundell@sefton.gov.uk
Southport Pier	Stephen Watson stephen.watson@sefton.gov.uk
City Region Sustainable Transport Settlement (2027- 32) - Update	Andrew Dunsmore andrew.dunsmore@sefton.gov.uk Tel: 0151 934 2766
Sefton Hospitality Operations Limited - Business Plan	Stephen Watson stephen.watson@sefton.gov.uk
Southport Eastern Access Scheme - Receipt of Capital Funding	Andrew Dunsmore andrew.dunsmore@sefton.gov.uk Tel: 0151 934 2766
Local Electric Vehicle Infrastructure - Receipt of Capital Funding	Andrew Dunsmore andrew.dunsmore@sefton.gov.uk Tel: 0151 934 2766
Adoption of Supplementary Planning Documents - Short Term Holiday Lets and Boundary Treatments	Ian Loughlin ian.loughlin@sefton.gov.uk Tel: 0151 934 3558
Approval of Draft Local Nature Recovery Strategy	Andrea O'Connor andrea.oconnor@sefton.gov.uk

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# SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<p><b>Maritime Corridor Scheme Phase 1 - Receipt of Capital Funding</b></p> <p>Schemes over £1m in value need Council approval and the necessary funding needs to be included within the Council's Capital Programme. The first Phase of the Maritime Corridor Scheme is expected to cost approximately £12.5m. Subject to approval from the Liverpool City Region Combined Authority, a Grant Funding Agreement will be received for this amount.</p>			
Decision Maker	<p>Cabinet</p> <p>Council</p>			
Decision Expected	<p>3 Oct 2024</p> <p>14 Nov 2024</p>			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Open			
Wards Affected	Litherland; Molyneux; Netherton and Orrell; St. Oswald			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	<p>Assistant Director - Highways and Public Protection</p> <p>Assistant Director - Highways and Public Protection</p>			
Persons/Organisations to be Consulted	Members, Residents and Community Groups			
Method(s) of Consultation	<p>Consultation on the highway proposals formed part of the wider consultation on The Maritime Corridor. This consultation was completed in accordance with the proposals approved by the Public Consultation and Engagement Panel in April 2021. Further detailed engagement with Ward Members, key stakeholders, residents and business has recently been completed in September and October 2023 and results appraised. Comments relating to the Phase 1 proposals were summarised in the recent report to Licensing and Regulatory Committee (Nov 23).</p>			

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	<p>Recognising the importance of ensuring that all members are fully briefed on the development of the scheme, its phasing, duration, likely implications during construction and ultimate benefits, including social value, that the scheme will deliver, a further meeting has been held with Ward Members and some minor changes to the scope of the works completed.</p>
List of Background Documents to be Considered by Decision-maker	Maritime Corridor Scheme Phase 1 - Receipt of Capital Funding
Contact Officer(s) details	Andrew Dunsmore <a href="mailto:andrew.dunsmore@sefton.gov.uk">andrew.dunsmore@sefton.gov.uk</a> Tel: 0151 934 2766

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Details of Decision to be taken	<b>Biodiversity Net Gain, Responsible Body Application</b> To seek approval for MEAS to apply to Defra to become a Responsible Body, which will allow the Liverpool City Region local authorities to establish Biodiversity Net Gain habitat banks.			
Decision Maker	Cabinet  Council			
Decision Expected	3 Oct 2024  14 Nov 2024 Decision due date for Cabinet changed from 05/09/2024 to 03/10/2024. Reason:work is ongoing on the Responsible Body Application			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Assistant Director - Economic Growth and Housing  Assistant Director - Economic Growth and Housing			
Persons/Organisations to be Consulted	Merseyside Local Authorities; Liverpool City Region			
Method(s) of Consultation	Meetings and briefings			
List of Background Documents to be Considered by Decision-maker	Biodiversity Net Gain, Responsible body application			
Contact Officer(s) details	Rachael Rhodes rachael.rhodes@eas.sefton.gov.uk Tel: 0151 934 4963			

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Details of Decision to be taken	<b>Procurement of Temporary Accommodation</b> To seek approval for the procurement of temporary accommodation for homeless households.			
Decision Maker	Cabinet			
Decision Expected	3 Oct 2024 Decision due date for Cabinet changed from 05/09/2024 to 03/10/2024. Reason: work on the procurement exercise in on-going			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Part exempt (Part 3)			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Assistant Director - Communities			
Persons/Organisations to be Consulted	Assistant Director for Corporate Services and Customer Services (Strategic Support).			
Method(s) of Consultation	Emails and Phone Calls.			
List of Background Documents to be Considered by Decision-maker	Procurement of Temporary Accommodation			
Contact Officer(s) details	Allan Glennon allan.glennon@sefton.gov.uk			

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Details of Decision to be taken	<b>Approval of Sandway Homes Phase 1A Business Plan</b> Approval of the Phase 1A Business Plan outlining future housing development by Sandway Homes.			
Decision Maker	Cabinet			
Decision Expected	3 Oct 2024 Decision due date for Cabinet changed from 05/09/2024 to 03/10/2024. Reason: work is ongoing on the business plan / business case			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Executive Director – Regeneration, Economy and Assets			
Persons/Organisations to be Consulted	None			
Method(s) of Consultation	None			
List of Background Documents to be Considered by Decision-maker	Approval of Sandway Homes Phase 1A Business Plan			
Contact Officer(s) details	Lee Payne lee.payne@sefton.gov.uk Tel: 0151 934 4842, Suzanne Blundell Suzanne.Blundell@sefton.gov.uk			



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Details of Decision to be taken	<b>Eastbank (Enterprise Arcade) Business Case</b> Business case for Eastbank project (formerly Enterprise Arcade)			
Decision Maker	Cabinet			
Decision Expected	3 Oct 2024 Decision due date for Cabinet changed from 05/09/2024 to 03/10/2024. Reason: The Business case is still being developed			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	Dukes			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Executive Director - Place			
Persons/Organisations to be Consulted	Southport Town Deal Board			
Method(s) of Consultation	via Southport Town Deal consultation process held in 2019-2021			
List of Background Documents to be Considered by Decision-maker	Eastbank (Enterprise Arcade) business case			
Contact Officer(s) details	Stephen Watson stephen.watson@sefton.gov.uk			

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Details of Decision to be taken	<b>Member Responsible for Housing Landlord Complaints</b> Report identifying Member Responsible for Complaints in accordance with the Housing Ombudsman Service Complaint Handling Code.			
Decision Maker	Cabinet			
Decision Expected	3 Oct 2024			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Assistant Director - Economic Growth and Housing			
Persons/Organisations to be Consulted	Cabinet Member – Housing and Highways			
Method(s) of Consultation	Briefings and emails			
List of Background Documents to be Considered by Decision-maker	Member Responsible for Housing Landlord Complaints			
Contact Officer(s) details	Suzanne Blundell Suzanne.Blundell@sefton.gov.uk			

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### SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Southport Pier</b> Update relating to Southport Pier, following progression of pre-construction work (and in advance of any award of the required capital funding, at the time of adding to the forward plan)			
Decision Maker	Cabinet  Council			
Decision Expected	3 Oct 2024  14 Nov 2024 Decision due date for Cabinet changed from 05/09/2024 to 03/10/2024. Reason: work is ongoing on the business plan / case			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	Cambridge			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Executive Director - Place  Executive Director - Place			
Persons/Organisations to be Consulted	potential external funding bodies; other key stakeholder groups such as Southport Pier Trust			
Method(s) of Consultation	external communications activity			
List of Background Documents to be Considered by Decision-maker	Southport Pier			
Contact Officer(s) details	Stephen Watson <a href="mailto:stephen.watson@sefton.gov.uk">stephen.watson@sefton.gov.uk</a>			

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## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>City Region Sustainable Transport Settlement (2027-32) - Update</b> This report aims to confirm to update Cabinet on the transport schemes to the Liverpool City Region Combined Authority for potential funding support from the City Region Sustainable Transport Settlement (2027-32) and the assessment process.			
Decision Maker	Cabinet			
Decision Expected	7 Nov 2024			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Assistant Director - Highways and Public Protection			
Persons/Organisations to be Consulted	Cabinet Members Housing and Highways and Regeneration, Economy and Skills.			
Method(s) of Consultation	Briefings and emails			
List of Background Documents to be Considered by Decision-maker	City Region Sustainable Transport Settlement (2027-32) - Update			
Contact Officer(s) details	Andrew Dunsmore andrew.dunsmore@sefton.gov.uk Tel: 0151 934 2766			

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# SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Sefton Hospitality Operations Limited - Business Plan</b> Updated three-year business plan for SHOL (2024-25 to 2026-27)			
Decision Maker	Cabinet			
Decision Expected	7 Nov 2024			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Executive Director - Place			
Persons/Organisations to be Consulted	Appropriate service areas and Cabinet Members			
Method(s) of Consultation	Meetings and emails			
List of Background Documents to be Considered by Decision-maker	Sefton Hospitality Operations Limited - business plan			
Contact Officer(s) details	Stephen Watson <a href="mailto:stephen.watson@sefton.gov.uk">stephen.watson@sefton.gov.uk</a>			

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# SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<b>Southport Eastern Access Scheme - Receipt of Capital Funding</b> This report seeks Cabinet and Council approval for the receipt of capital funding from the Liverpool City Region Combined Authority and inclusion in the Council's Capital Programme.			
Decision Maker	Cabinet  Council			
Decision Expected	7 Nov 2024  14 Nov 2024 Decision due date for Cabinet changed from 23/05/2024 to 07/11/2024. Reason: Work is ongoing on the scheme and to allow further consultation to be undertaken			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Open			
Wards Affected	Dukes; Kew; Norwood			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Assistant Director - Highways and Public Protection			
Persons/Organisations to be Consulted	Executive Director of Corporate Resources and Customer Services; and Chief Legal and Democratic Officer			
Method(s) of Consultation	Emails			
List of Background Documents to be Considered by Decision-maker	Southport Eastern Access Scheme - Receipt of Capital Funding			
Contact Officer(s) details	Andrew Dunsmore andrew.dunsmore@sefton.gov.uk Tel: 0151 934 2766			

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# SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<p><b>Local Electric Vehicle Infrastructure - Receipt of Capital Funding</b></p> <p>This report seeks Cabinet and Council approval to receive Local Electric Vehicle Infrastructure capital funding from the Liverpool City Region Combined Authority and to install electric vehicle charging points as indicated in the report.</p>			
Decision Maker	<p>Cabinet</p> <p>Council</p>			
Decision Expected	<p>7 Nov 2024</p> <p>14 Nov 2024</p> <p>29 August 2024 Decision due date for Cabinet changed from 23/05/2024 to 07/11/2024. Reason: to allow funding allocation confirmation from LCR</p>			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	<p>Assistant Director - Highways and Public Protection</p> <p>Assistant Director - Highways and Public Protection</p>			
Persons/Organisations to be Consulted	Chief Legal and Democratic Officer & Monitoring Officer; and Executive Director of Corporate Resources and Customer Services			
Method(s) of Consultation	Emails			
List of Background Documents to be Considered by Decision-maker	Local Electric Vehicle Infrastructure - Receipt of Capital Funding			
Contact Officer(s) details	Andrew Dunsmore andrew.dunsmore@sefton.gov.uk Tel: 0151 934 2766			

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Details of Decision to be taken	<b>Adoption of Supplementary Planning Documents - Short Term Holiday Lets and Boundary Treatments</b> Approval of Supplementary Planning Documents to help guide new development and support policies in the Local Plan.			
Decision Maker	Cabinet			
Decision Expected	5 Dec 2024 Decision due date for Cabinet changed from 03/10/2024 to 05/12/2024. Reason: In order for the matter to be considered by Overview and Scrutiny			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Assistant Director - Economic Growth and Housing			
Persons/Organisations to be Consulted	Cabinet Member, residents, other key stakeholders.			
Method(s) of Consultation	Public consultation has been undertaken prior to this stage through emails, website etc. Cabinet Member for Housing and Highways has been engaged in process.			
List of Background Documents to be Considered by Decision-maker	Adoption of Supplementary Planning Documents - Short Term Holiday Lets and Boundary Treatments			
Contact Officer(s) details	Ian Loughlin <a href="mailto:ian.loughlin@sefton.gov.uk">ian.loughlin@sefton.gov.uk</a> Tel: 0151 934 3558			



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### SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<p><b>Approval of Draft Local Nature Recovery Strategy</b>  The Local Nature Recovery Strategy (LNRS) is a cross-cutting theme across several Cabinet Member portfolios and Services. The Liverpool City Region Combined Authority (LCRCA) are intending to approve a draft Local Nature Recovery Strategy for public consultation in winter 2024/5, and the final LNRS in spring 2025 in line with the government's deadline. Sefton Council as a supporting authority should approve both the draft and final LNRS prior to their approval by the Combined Authority. The purpose of the report therefore will be to seek approval of the draft LNRS for submission to the LCRCA.</p>			
Decision Maker	Cabinet			
Decision Expected	5 Dec 2024			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Head of Regeneration and Housing			
Persons/Organisations to be Consulted	Green Sefton, Highways, and other officers, Merseyside Environmental Advisory Service, LCR Combined Authority. Relevant Cabinet Members.			
Method(s) of Consultation	Meetings, emails, briefings.			
List of Background Documents to be Considered by Decision-maker	Approval of draft Local Nature Recovery Strategy			
Contact Officer(s) details	Andrea O'Connor andrea.oconnor@sefton.gov.uk			